

ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Bethany Hibbs BA (hons) MSc

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8th May 2019

TO MEMBERS OF THE COUNCIL:

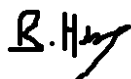
Councillors: R Harris (Chair), V Darnell (Vice Chair), J Buse, M Dingle, B Gisbourne, M Parnell, A Vernon, N Wapshott, N Mably, D Hutley.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 14th of May 2019 at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Bethany Hibbs, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Election of Chair

To **ELECT** the Chair of the Council. To **RECEIVE** the declaration of acceptance of office.

2. Election of Vice Chair

To **ELECT** the Vice Chair of the Council. To **RECEIVE** the declaration of acceptance of office.

3. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

4. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

5. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

6. Council Meeting: Minutes 9th April 2019

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

7. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

8. Update: Highways and Footpaths

To **RECEIVE** any updates.

9. Tacoboy's: Licensing application presentation

To **RECEIVE** information relating to the above and **RESOLVE** a course of action.

10. Planning Applications for further Consultation

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA19/02606

Location: Trevigo St Minver Wadebridge Cornwall PL27 6RB

Proposal: [A new earth banked slurry lagoon for an existing dairy herd](#)

Applicant: Mr Joseph Vernon

Application: PA19/02906

Location: Pentireglaze St Minver Wadebridge Cornwall PL27 6QY

Proposal: [Listed Building Consent for the Erection of National Trust visitor facilities including catering outlet, visitor car park and landscaping](#)

Applicant: The National Trust

Application: PA19/02453

Location: Land North East Of Corner Cottage Church Town Road St Minver Wadebridge Cornwall

Proposal: [Proposed new dwelling and garage without compliance with Condition 2 of Decision Notice PA17/07643 dated 28th November 2017](#)

Applicant: Mr & Mrs Owen

Application: PA19/03190

Location: Site Of Former Anns Cottage Dunders Hill Polzeath Wadebridge Cornwall PL27 6SR

Proposal: [Variation of condition 3 of decision PA16/11947 \(Redevelopment of the site consisting of the demolition of the existing property and replacement with three residential units, including vehicular parking\) regarding occupation of unit 3 without compliance with Condition 3 of Appeal Decision Notice APP/D0840/W/18/3206922 dated 5th November 2018](#)

Applicant: Mr Guy Taylor

Application: PA19/02297

Location: Seaweed Gulland Road New Polzeath Wadebridge Cornwall PL27 6UG

Proposal: [Demolition of a semi-detached bungalow and erection of a new semi detached house.](#)

Applicant: C Pieroni And Mr And Mrs T Nash

11. Planning Applications Decisions - Approved

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA19/01593

Location: The Linhay Moyles Farm St Minver Wadebridge Cornwall PL27 6QT

Proposal: [Single storey extension](#)

12.Planning Applications Decisions - Withdrawn

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA18/09453

Location: Blakes Keiro Farm Caravan Park Access To Blakes Keiro Farm St Minver Wadebridge

Proposal: Certificate of existing lawful use of site as caravan site.

13.Annual Insurance Renewal Quote

To **RECEIVE** the above and **RESOLVE** a course of action

14.CALC: Annual Membership renewal

To **RECEIVE** information relating to the above and **RESOLVE** a course of action.

15.Finance Report: 14th May 2019

To **RESOLVE** to adopt the most recent Finance Report & authorise payments.

16.End of Year Budget VS Spend 2018/19

To **NOTE** content of the above (attached)

17.Annual Return: Internal Auditor Report

To **NOTE** the contents of the above (attached)

18.Annual Return Section one: Annual Governance Statement

To **RESOLVE** to approve the above (attached)

19.Annual Return Section two: Accounting Statements 2017/18

To **RESOLVE** to approve the above (attached)

20.Notice the Public Exercise of Rights: Annual Governance and accountability return

To **RESOLVE** to agree the dates for Public exercise of Rights to inspect PC accounts (proposal attached)

21.Dogs on beaches: Pre-engagement consultation

To **RECEIVE** information relating to the above and **RESOLVE** a course of action (attached)

22.Shilla Mill Polzeath: Grade Listing

To **RECEIVE** information relating to the above and **RESOLVE** a course of action (Cllr Dingle to lead)

23.Appointment of members to Staffing Committee

To **APPOINT** members to sit on the above committee.

24.Appointment of members as representatives on outside bodies

To **APPOINT** members to represent the Council as above

- Community Network Panel
- Plastic Free Polzeath
- Cornwall Planning Partnership
- Cemetery committee
- Polzeath beach management group

25. Reports from Council representatives to outside bodies

To **NOTE** any reports.

26. Notification of meeting/items for agenda: 11th June 2019

To **NOTE** any items for the next Council meeting.

27. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: STAFFING

a) Recruitment of Parish Clerk

To **RESOLVE** a timetable and procedure for recruitment to fill the vacancy and any associated expenditure.