

# ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Bethany Hibbs BA (hons) MSc

c/o 3 Burden Close  
Bodmin

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4<sup>th</sup> October 2018

## TO MEMBERS OF THE COUNCIL:

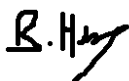
Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, J Buse, M Dingle, B Gisbourne, B Owen, M Parnell, A Vernon, M Wapshott.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 9<sup>th</sup> October at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Bethany Hibbs, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

### 4. Council Meeting: Minutes 11<sup>th</sup> September meeting

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

### 5. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

- CALC: Crantock Parish Council application for Judicial Review & Newsletter (circulated/attached)

### 6. Update: Highways and Footpaths

To **RECEIVE** any updates.

## 7. Planning Applications for further Consultation

To **RECEIVE** a request by the planning authority for consultation and to respond:

- Application: PA18/08683  
Proposal: [Demolish the existing sun room, lean-to store and link from the house to the outbuilding. Construct a new conservatory, porch and link from the house to the outbuilding. Change the windows and doors and insert new windows. Undertake internal alterations](#)  
Location: Trewornan Farm St Minver Wadebridge Cornwall PL27 6EX  
Applicant: D Tucker
- Application: PA18/08650  
Proposal: [Convert the existing barn/stable to new offices for use in conjunction with the existing storage business.](#)  
Location: Trewornan Farm St Minver Wadebridge Cornwall PL27 6EX  
Applicant: D Tucker
- Application: PA18/08641  
Proposal: [Convert the existing barn \(storage\) into an annexe.](#)  
Location: Trewornan Farm St Minver Wadebridge Cornwall PL27 6EX  
Applicant: D Tucker
- Application: PA18/08913  
Proposal: [Loft conversion and first floor extension](#)  
Location: 1 The Martins Dunder Park Polzeath Wadebridge PL27 6SX  
Applicant: Mr Kevin O'Niell

## 8. Planning Applications Decisions - Approved

To **NOTE** that the following Planning Applications have been decided as above:

- Application: PA18/07084  
Location: 12 Tinnors Way New Polzeath Wadebridge PL27 6UH  
Proposal: Proposed minor works/alterations and garage with loft
- Application: PA18/07573  
Location: 18 Lower Elms St Minver Wadebridge PL27 6QB  
Proposal: Conversion of loft of single-storey house to create one first-floor bedroom with en-suite shower room. Addition of dormer window and roof window to rear.
- Application: PA18/05712  
Location: St Minver Holiday Park St Minver Wadebridge Cornwall PL27 6RR  
Proposal: Works to trees covered by a Tree Preservation Order, namely work to tree T1 - remove re-growth from previously snapped/damaged
- Application: PA18/05702  
Location: Trevine Farm Chapel Amble Wadebridge Cornwall PL27 6ES  
Proposal: Conversion/change of use of a barn to a dwelling, together with erection of an extension to form a porch
- Application: PA18/06495  
Location: Llanbedr Caravan Park Polzeath Wadebridge PL27 6ST  
Proposal: Certificate of lawfulness of existing use of land as a caravan Park
- Application: PA18/06480  
Location: St Minver Perceval Institute Menefreda Way St Minver Wadebridge

Cornwall

Proposal: Formation of new vehicular access to existing car park from Menefreda Way, including removal of a section of hedgebank

**9. Planning Appeal for PA18/02557**

To **RECEIVE** an appeal and **RESOLVE** a course of action (attached).

**10. Finance Report: 9<sup>th</sup> October 2018**

To **RESOLVE** to adopt the most recent Finance Report & authorise payments.

**11. Parish Council Banking Arrangements**

To **CONSIDER** the Councils banking arrangements and **RESOLVE** a course of action (attached)

**12. Parish Council: Change of correspondence address**

To **RESOLVE** to update the councils contact details and inform the appropriate authorities/persons

**13. Natural England: Improvements to the South West Coast Path**

To **RECEIVE** information relating to the above and **RESOLVE** a course of action (attached)

**14. St Minver Parishes NDP: Petition**

To **RECEIVE** a petition relating to the above and **RESOLVE** a course of action (attached)

**15. St Minver Highlands: Emergency Plan**

To **NOTE** any updates relating to the above (verbal)

**16. Trewornan Hill Bench: Quote for Repairs**

To **RECEIVE** a quote relating to the above and **RESOLVE** a course of action (attached)

**17. Polzeath Futures Summit: 6<sup>th</sup> September meeting**

To **NOTE** any updates relating to the above meeting as attended by Cllr Dingle and Cllr Darnell (verbal and attached).

**18. Pancake Shack**

To **NOTE** any updates relating to the above (verbal)

**19. New Polzeath parking: Feasibility study**

To **NOTE** any updates relating to the above (verbal)

**20. Reports from Council representatives to outside bodies**

To **NOTE** any reports.

**21. Notification of meeting/items for agenda: 20<sup>th</sup> November 2018**

To **NOTE** any items for the next Council meeting.

**22. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

**NONE**