

# ST MINVER HIGHLANDS PARISH COUNCIL

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## Council Meeting – 9<sup>th</sup> October 2018

Minutes of the meeting of the Council held at Perceval Institute on the above date, 19:00.

Ref		Action
161/18	<p><b>Persons Present/Apologies</b> Present: Cllrs Harris (Chair), Cllr Wapshott, Cllr Bartlett, Cllr Owen, Cllr Buse, Cllr Vernon, Cllr Darnell, Cllr Gisbourne, Cllr Dingle.</p> <p>Apologies: Cllr Mould, Cllr Parnell.</p> <p>In attendance: Parish Clerk B Hibbs, 3 members of the press/public.</p>	
162/18	<p><b>Receive any Declarations of Interest from Members / Dispensations.</b> Cllr Harris declared an interest in agenda Item 9. Cllr Owen declared an interest in agenda Item 16. Cllr Darnell declared an interest in PA18/08683, PA18/08650, PA18/08641. Cllr Dingle declared an interest in PA18/08683, PA18/08650, PA18/08641.</p>	
163/18	<p><b>Public Participation.</b> Member of the public asked if any councillors would attend the planning committee meeting for PA18/06323. Member of the public thanked Cllrs Buse and Parnell for attending the licensing appeal hearing but reported excessive use of papers at the Committee meeting which seemed a waste of public monies. Member of the public raised their concerns as to trading from the highway at New Polzeath causing issues again next year. Cllrs suggested that a no trade zone could form part of the TRO at New Polzeath. Member of the public gave context to agenda item 14.</p>	
164/18	<p><b>Council Meeting: Minutes 11<sup>th</sup> September</b> <b>RESOLVED</b> that the Minutes of the Meetings of the Council held as above having been previously circulated, be taken as read, approved and signed.</p> <p>Proposed Cllr Buse, seconded Cllr Bartlett, Unanimous.</p>	
165/18	<p><b>Reports from outside bodies.</b> Cllrs <b>RECEIVED</b> a letter (via CALC) from Crantock PC and noted the report from NALC which highlights imbalance between the power of the NDP and government. Cllrs <b>RESOLVED</b> to send a letter of support but until further advice is received regarding the status of donations to the Crantock PC judicial review, they are unable to donate.</p>	

166/18	<p>Proposed Cllr Vernon, Seconded Cllr Dingle, Unanimous.</p> <p>Cllrs <b>NOTED</b> receipt of an invite to a Localism Summit.</p> <p><b>Update: Highways and Footpaths</b> To <b>RECEIVE</b> any updates. Clerk to write to CC to request that the roads are swept in Polzeath as the sand is covering road markings. Correspondence <b>RECIEVED</b> from CC requesting that the council consider any car parks they would like to see offered 'free' to use for one day during the festive period. Cllrs <b>RESOLVED</b> that they would request that Boxing Day is offered as free to use.</p>	
167/18	<p>Proposed Cllr Wapshott, Seconded Cllr Bartlett. Unanimous.</p> <p><b>Planning Applications for Consultation</b> <b>RECEIVED</b> the following Planning Applications:</p> <p>*Cllr Darnell and Dingle left the room 19:20</p> <p>Application: PA18/08683 Proposal: <a href="#">Demolish the existing sun room, lean-to store and link from the house to the outbuilding. Construct a new conservatory, porch and link from the house to the outbuilding. Change the windows and doors and insert new windows. Undertake internal alterations</a> Location: Trewornan Farm St Minver Wadebridge Cornwall PL27 6E Applicant: D Tucker</p> <p>No Objection. Proposed Cllr Buse , Seconded Gisbourne . Unanimous.</p> <p>Application: PA18/08650 Proposal: <a href="#">Convert the existing barn/stable to new offices for use in conjunction with the existing storage business.</a> Location: Trewornan Farm St Minver Wadebridge Cornwall PL27 6EX Applicant: D Tucker</p> <p>No Objection. Proposed Cllr Gisbourne, Seconded Wapshott . Unanimous.</p> <p>Application: PA18/08641 Proposal: <a href="#">Convert the existing barn (storage) into an annexe.</a> Location: Trewornan Farm St Minver Wadebridge Cornwall PL27 6EX Applicant: D Tucker</p> <p>No Objection. Proposed Cllr Gisbourne, Seconded Cllr Vernon . Unanimous.</p> <p>*Cllr Darnell &amp; Cllr Dingle entered the room 19:27</p> <p>Application: PA18/08913 Proposal: <a href="#">Loft conversion and first floor extension</a> Location: 1 The Martins Dunder Park Polzeath Wadebridge PL27 6SX Applicant: Mr Kevin O'Niell</p> <p>No Objection.</p>	

<p>168/18</p>	<p>Proposed Cllr Darnell , Seconded Cllr Vernon. Unanimous.</p> <p><b>Planning Applications Decisions - Approved</b>  To <b>NOTE</b> that the following Planning Applications have been decided as above:</p> <p>Application: PA18/07084  Location: 12 Tanners Way New Polzeath Wadebridge PL27 6UH  Proposal: Proposed minor works/alterations and garage with loft</p> <p>Application: PA18/07573  Location: 18 Lower Elms St Minver Wadebridge PL27 6QB  Proposal: Conversion of loft of single-storey house to create one first-floor bedroom with en-suite shower room. Addition of dormer window and roof window to rear.</p> <p>Application: PA18/05712  Location: St Minver Holiday Park St Minver Wadebridge Cornwall PL27 6RR  Proposal: Works to trees covered by a Tree Preservation Order, namely work to tree T1 - remove re-growth from previously snapped/damaged</p> <p>Application: PA18/05702  Location: Trevine Farm Chapel Amble Wadebridge Cornwall PL27 6ES  Proposal: Conversion/change of use of a barn to a dwelling, together with erection of an extension to form a porch</p> <p>Application: PA18/06495  Location: Llanbedr Caravan Park Polzeath Wadebridge PL27 6ST  Proposal: Certificate of lawfulness of existing use of land as a caravan Park</p> <p>Cllrs queried if they were able to write to the planning department to query the decision for PA18/06495 and request proof of trading/ affidavits.  Cllrs <b>RESOLVED</b> to write to CC planning officer to raise their concerns.</p> <p>Proposed Darnell. Seconded Cllr Gisbourne. Unanimous</p> <p>Application: PA18/06480  Location: St Minver Perceval Institute Menefreda Way St Minver Wadebridge Cornwall  Proposal: Formation of new vehicular access to existing car park from Menefreda Way, including removal of a section of hedgebank</p> <p>*Cllr Harris Left the room 19:34</p>	
<p>169/18</p>	<p><b>Planning Appeal for PA18/02557</b>  <b>RECEIVED</b> an appeal and <b>RESOLVED</b> to maintain their objection and condition 3 of development. In conflict with NDP and CC local plan.</p> <p>Proposed Cllr Vernon, seconded Cllr Gisbourne . Unanimous.</p> <p>*Cllr Harris entered the room at 19:38</p>	
<p>170/18</p>	<p><b>Finance Report: 9<sup>th</sup> October 2018</b>  <b>RESOLVED</b> to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding.</p> <p>Proposed Cllr Dingle, seconded Cllr Gisborne. Unanimous.</p>	

171/18	<p><b>Parish Council Banking Arrangements</b>  <b>CONSIDERED</b> the Councils banking arrangements and <b>RESOLVED</b> to switch account from Barclays to Lloyds.</p> <p>Proposed Cllr Darnell, seconded Cllr Gisbourne. Unanimous.</p>	
172/18	<p><b>Parish Council: Change of correspondence address</b>  <b>RESOLVED</b> to update the councils contact details and inform the appropriate authorities/persons</p> <p>Proposed Cllr Darnell, seconded Cllr Dingle. Unanimous.</p>	
173/18	<p><b>Natural England: Improvements to the South West Coast Path</b>  <b>RECEIVED</b> information relating to the above but had no suggestions to put forward at this time.</p>	
174/18	<p><b>St Minver Parishes NDP: Petition</b>  <b>RECEIVED</b> a petition relating to the above and noted ongoing concerns around the NDP preventing local persons remaining within the Parish. It was also noted that further clarification was required on NDP point 5.7 2.5. <b>RESOLVED</b> to write to CC, NALC and CALC ask for clarification of point 5.7 2.5 and further advice as to how to proceed.</p> <p>Proposed Cllr Dingle, seconded Cllr Darnell. 1 abstention. Motion passed.</p>	
175/18	<p><b>St Minver Highlands: Emergency Plan</b>  Cllr Bartlett <b>NOTED</b> that the primary risks were flooding and resultant pollution within Polzeath. Cllr Parnell and Cllr Bartlett to meet and continue conversations.</p> <p>*Cllr Owen left the room 20:25</p>	
176/18	<p><b>Trevanger Hill Bench: Quote for Repairs</b>  <b>RECEIVED</b> a quote relating to the above and <b>RESOLVED</b> to accept the estimate and make repairs.</p> <p>Proposed Cllr Darnell, seconded Cllr Dingle. Unanimous.</p> <p>*Cllr Owen entered the room 20:27</p>	
177/18	<p><b>Polzeath Futures Summit: 6<sup>th</sup> September meeting</b>  Cllr Dingle and Cllr Darnell <b>NOTED</b> that they had attended the above meeting and that it had been positive. Suggested a ranger for the beach would be a positive step. Freehold information for the toilets would be made available so that the council could consider the running of such. An interim meeting will take place on the 17<sup>th</sup> of October to discuss the logistics of suggestions thus far. Cllr Vernon to also attend with Cllr Darnell as Cllr Dingle is unable to attend.</p>	
178/18	<p><b>Pancake Shack</b>  Cllr Buse <b>NOTED</b> that she had attended the licensing review meeting with Cllr Parnell and that should the Pancake shack wish to reapply next year the procedure would happen again, but hopefully with the evidence thus far and the TRO such recurrent issues could be prevented.</p>	

179/18	<p><b>New Polzeath parking: Feasibility study</b>  NOTED that work had begun on the feasibility study and that an update should be received before Christmas. Clerk to cc in Chair and Vice chair.</p>	
180/18	<p><b>Reports from Council representatives to outside bodies</b>  Clerk to send objection details to PA18/06323 to Cllr Dingle as he may be able to attend the meeting.  Wadebridge and Padstow area meeting had been attended by Cllr Gisborne. Noted that a survey camera had been set up outside of St Minver school. 30<sup>th</sup> August until the 6<sup>th</sup> September. High percentages of speeding were recorded with some drivers reaching over 60mph. Vehicles heading down the hill recorded the highest proportion of speeding.  Cllr Gisbourne also noted costs of the public toilets but that there were no breakdowns of how costs had been calculated associated with such.</p>	
181/18	<p><b>Notification of meeting/items for agenda: 6<sup>th</sup> November 2018</b>  Telephone box  Update on new Polzeath TRO  NDP</p>	
182/18	<p><b>Public Bodies (Admission to Meetings) Act 1960</b>  <b>RESOLVED</b> that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:  NONE</p>	
<p>Meeting closed at 21:08</p>		