

ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Bethany Hibbs BA (hons) MSc

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Bodmin

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5th September 2018

TO MEMBERS OF THE COUNCIL:

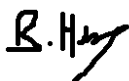
Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, J Buse, M Dingle, B Gisbourne, B Owen, M Parnell, A Vernon, M Wapshott.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 11th September at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Bethany Hibbs, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

4. Council Meeting: Minutes 14th August meeting

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

5. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

6. Update: Highways and Footpaths

To **RECEIVE** any updates.

7. Planning Applications for further Consultation

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA18/06656
Proposal: Residential development of two semi-detached houses
Location: [Galena Access To Valley Caravan Park Polzeath Wadebridge Cornwall PL27 6SS](#)
Applicant: Mr Adrian Cottenham

Application: PA18/07084
Proposal: [Proposed minor works/alterations and garage with loft](#)
Location: 12 Tinnors Way New Polzeath Wadebridge PL27 6UH
Applicant: Mr Ben Harbour

Application: PA18/07499
Proposal: [Construction of two replacement dwellings - variation of condition 2 \(approved drawings\) in respect of PA16/06185 dated 22/08/16](#)
Location: Sea Spray Dunder Park Polzeath Wadebridge PL27 6SX
Applicant: Mr P Hannafin

Application: PA18/07573
Proposal: [Conversion of loft of single-storey house to create one first-floor bedroom with en-suite shower room. Addition of dormer window and roof window to rear](#)
Location: 18 Lower Elms St Minver Wadebridge PL27 6QB
Applicant: Mr Tim Alderman

8. Planning Applications Decisions - Approved

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA18/05517
Location: Pentire Farm St Minver Wadebridge Cornwall PL27 6QY
Proposal: Conversion of redundant farm buildings into National Trust holiday accommodation and ranger stores

Application: PA18/05507
Location: Pentireglaze St Minver Wadebridge PL27 6QY
Proposal: Erection of National Trust visitor facilities including catering outlet, visitor car park and landscaping

Application: PA18/06916
Location: 2 The Martins Dunder Park Polzeath Wadebridge Cornwall
Proposal: Extension and internal alterations

Application: PA18/04993
Location: Little Heath Meadow View St Minver Wadebridge PL27 6PB
Proposal: Conversion and extension of existing garage to provide annexe accommodation.

Application: PA18/05212
Location: Polzeath Beach Holiday Park Polzeath Wadebridge PL27 6ST
Proposal: Construction of a Replacement reception, office and services building to include 2 x 2 bedroom holiday apartments.

9. Planning Appeal for PA18/11947

To **RECEIVE** an appeal and **RESOLVE** a course of action (attached).

10. Finance Report: 11th September 2018

To **RESOLVE** to adopt the most recent Finance Report & authorise payments.

11. External Audit: Notice of Conclusion of Audit

To **NOTE** the completion of the limited assurance review for the year ended 31st March 2018 (attached).

12. Clerk training: CALC Budgeting and Precept

To **RECEIVE** a request from the clerk to attend a training session as above at a cost of £30+VAT and **RESOLVE** a course of action.

13. Grant Request: Only Our World

To **RECEIVE** a grant request from the above and **RESOLVE** a course of action (attached).

14. Polzeath Futures Summit: 6th September meeting

To **NOTE** any updates relating to the above meeting as attended by Cllr Dingle and Cllr Darnell (verbal).

15. Pancake Shack

To **NOTE** any updates relating to the above.

16. Polzeath Beach Car Park: Second Trade Pitch

To **NOTE** any updates on the above (verbal)

17. New Polzeath parking: Feasibility study

To **NOTE** any updates on the above (verbal)

18. Reports from Council representatives to outside bodies

To **NOTE** any reports.

19. Notification of meeting/items for agenda: 9th October 2018

To **NOTE** any items for the next Council meeting.

20. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

NONE