

# ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Bethany Hibbs BA (hons) MSc

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4th April 2018

## TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, F Bickham, J Buse, M Dingle, B Gisbourne, H Lander, B Owen, M Parnell.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 10<sup>th</sup> April at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Bethany Hibbs, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

### 4. Council Meeting: Minutes 13<sup>th</sup> March 2018

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

### 5. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

### 6. Update: Highways and Footpaths

To **RECEIVE** any updates.

### 7. Planning Applications for further Consultation

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA18/01494

Proposal: [Provision of log cabin home on land adjacent farm house](#)

Location: Land North East of Blakes Kerio Farm St Minver Wadebridge Cornwall PL27 6RP  
 Applicant: Mr And Mrs P Cockman

Application: PA18/02137  
 Proposal: [Convert the existing boat house/pig sty into a holiday let associated with the existing hotel/guest house with single storey extension to the boat house and re-open existing blocked up wall to garden](#)

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX  
 Applicant: Mr P Stapleton

Application: PA18/02138  
 Proposal: [Listed Building Consent to Convert the existing boat house/pig sty into a holiday let associated with the existing hotel/guest house with single storey extension to the boat house and re-open existing blocked up wall to garden](#)

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX  
 Applicant: Mr P Stapleton

Application: PA18/02045  
 Proposal: [Works to various trees subject to a TPO](#)  
 Location: The Old Vicarage Church Town Hill St Minver Wadebridge Cornwall PL27 6QH  
 Applicant: Mr Graham Tyson

Application: PA18/01763  
 Proposal: [Removal of condition 3 \(occupancy restriction\) in respect of decision PA10/05057 \(Revised details for the demolition of existing coach house and erection of new three storey four bedroom house previously approved under 2009/01440\)](#)

Location: The Coach House Atlantic View Atlantic Terrace New Polzeath Wadebridge Cornwall  
 Applicant: Mr And Mrs Garthwaite

Application: PA18/02556  
 Proposal: [Removal of condition 3 of decision PA16/11947 \(Redevelopment of the site consisting of the demolition of the existing property and replacement with three residential units, including vehicular parking\) regarding occupation of unit 3](#)

Location: Anns Cottage Dunders Hill Polzeath Wadebridge Cornwall PL27 6SR  
 Applicant: Mr Guy Taylor

Application: PA18/02557  
 Proposal: [Variation of condition 3 of decision PA16/11947 \(Redevelopment of the site consisting of the demolition of the existing property and replacement with three residential units, including vehicular parking\) regarding occupation of unit 3](#)

Location: Anns Cottage Dunders Hill Polzeath Wadebridge Cornwall PL27 6SR  
 Applicant: Mr Guy Taylor

## 8. Planning Applications Decisions - Approved

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA17/12237  
 Proposal: Revised Application to PA15/12062 dated 8th March 2016 for the construction of a new dwelling  
 Location: Restor Dunder Park Polzeath Wadebridge PL27 6SX

Application: PA18/00711  
 Proposal: Non Material Amendment to PA17/08756 dated 14th November

2017 to Convert the existing storerooms into additional bedrooms/offices and letting suite for use in conjunction with existing guest house namely to amend new ground floor construction and external wall internal treatment and install new patress plates to the front and rear elevations

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

Application: PA18/00925  
 Proposal: Application for Listed Building Consent for an amendment to PA17/08757 (Listed Building consent to convert the existing storerooms into additional bedrooms/offices and letting suite for use in conjunction with existing guest house); namely to amend the new ground floor construction and external wall internal treatment and install patress plates to the front and rear elevations

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

Application: PA17/10997  
 Proposal: Conversion of the loft space to create a bedroom with en-suite facilities and access to study room on lower floor

Location: Piggoty 11 Treglyn Farm St Minver Wadebridge Cornwall

Application: PA17/11851  
 Proposal: Listed Building Consent for erection of new machinery/store and workshop. Erection of a gazebo for wedding ceremonies

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

Application: PA17/11824  
 Proposal: Erect new machinery/store and workshop. Erection of a gazebo for wedding ceremonies

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

Application: PA18/00272  
 Proposal: Demolition of existing dwelling and replacement with new dwelling on same footprint (revision to approval PA17/08159 for alterations and extension)

Location: Elmsleigh Old School Road St Minver Wadebridge Cornwall

Application: PA17/11563  
 Proposal: Change of use existing garage/store to office and store

Location: The Linhay Trevanger Lane St Minver Wadebridge PL27 6QS

Application: PA17/11888  
 Proposal: Certificate of lawfulness for existing use for the removal of rear stone and earth wall to constitute building works in relation to decision notice PA16/11947: Three residential units

Location: Flat At Anns Cottage Dunders Hill Polzeath Wadebridge Cornwall

Application: PA18/00010  
 Proposal: Extension to Balcony

Location: Darwin New Polzeath Wadebridge Cornwall PL27 6UA

## 9. Planning Applications Decisions- Refused

Application: PA17/12125  
 Proposal: Construction of five detached residential dwellings with individual parking, and private access road with turning area to replace existing caravans/toilet block and other site buildings (resubmission of previously withdrawn application PA17/02429)

Location: Llanbedr Caravan Park West Bay Road Polzeath Wadebridge

**10. Finance Report: 13<sup>th</sup> March 2018**

To **RESOLVE** to adopt the most recent Finance Report & authorise payments.

**11. Resignation of Parish Councillor**

To **RECEIVE** a letter of resignation from Cllr Bickham and to **RESOLVE** a course of action (attached).

**12. Polzeath Beach Trade Pitch Application: David Room**

To **RECEIVE** consultation per above and to **RESOLVE** to respond (attached).

**13. Section 137 Expenditure: Duchy Defibrillators invoice**

To **RECEIVE** an invoice from Duchy Defibrillators for the sum of £342.00 and **RESOLVE** a course of action.

**14. Grant Request: St Minver School PTA**

To **RECEIVE** an update on legal powers to spend in relation to the PTA grant request and to **RESOLVE** a course of action.

**15. CALC Membership 2018/19**

To **RECEIVE** a request to renew annual membership to CALC/NALC at a cost of £300.01 and to **RESOLVE** a course of action.

**16. Consultation Request: Wadebridge Area Neighbourhood Plan**

To **RECEIVE** a consultation request from the EBW-NHP and **RESOLVE** to respond (attached).

**17. Parking Concerns: Traffic Regulation Order (TRO)**

To **CONSIDER** parking concerns within the Parish and **RESOLVE** a course of action (Cllr Darnell to lead)

**18. Tredrizzick Green update**

To **RECEIVE** an update on flooding and silting issues per above (Cllr Owen to lead).

**19. Reports from Council representatives to outside bodies**

To **NOTE** any reports.

**20. Notification of meeting/items for agenda: 10<sup>th</sup> April 2018**

To **NOTE** any items for the next Council meeting.

**21. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

**a) Appointment of contractor: LMP & SWCP**

To **RECEIVE** quotes as per above and to **RESOLVE** to appoint a contractor for 2018/19