

ST MINVER HIGHLANDS PARISH COUNCIL

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Council Meeting – 13th March 2018

Minutes of the meeting of the Council held at Perceval Institute on the above date, 19:00.

Ref		Action
174/17	<p>Persons Present/Apologies Present: Cllrs Harris (Chair), Cllr Bartlett, Cllr Dingle, Cllr Gisbourne, Cllr Owen, Cllr Darnell, Cllr Buse, Cllr Parnell.</p> <p>Apologies: Cllr Bickham, Cllr Lander, CC Cllr Carol Mould.</p> <p>In attendance: Parish Clerk, B Hibbs, Parish Clerk, 9 members of the press/public. 3 Representatives from the National Trust.</p>	
175/17	<p>Receive any Declarations of Interest from Members / Dispensations. Cllr Gisborne declared an interest in PA18/01507 Cllr Harris declared an interest in PA17/11065 and agenda item 15.</p>	
176/17	<p>Public Participation. Member of the public reported that the councils February minutes and March agenda were not available online. Informed members that the Pancake Shack License hearing has been moved to Friday 23rd March 2018.</p> <p>Ivan Tomlin- Planning for Results Ltd: The Planning Agent gave context to PA17/11065. Noted that Cornwall Council were supportive in general but did share concerns of overlooking and they have amended plans accordingly. Gave overview of amendments.</p> <p>Member of the public informed the council that they had been awarded wild flower seeds by Kew Gardens as part of an urban community project. They plan on using them around the hail and ride bus stop.</p>	Clerk to send items to web developer and ensure they are available in advance of the April Meeting.
177/17	<p>Council Meeting: Minutes 13 January 2018 RESOLVED that the Minutes of the Meeting of the Council held as above having been previously circulated, be taken as read, approved and signed. No matters arising.</p> <p>Proposed Cllr Darnell, seconded Cllr Owen. Unanimous.</p>	
178/17	<p>Reports from outside bodies. Cllr Carol Mould had emailed to note ongoing issues at Port Quinn crossroads. Residents have requested that the council consider a review of the speed limit.</p>	
179/17	<p>Update: Highways and Footpaths. Cllr Bartlett, reported flooding at Port Quinn cross and B3314. Cllr Darnell- Reported overgrown areas at narrowing of the footpath along the South West Coast Path (New Polzeath side). Requested that the council</p>	

<p>180/17</p>	<p>determine whose responsibility this is under and if so can we request it is maintained. Cllr Dingle reported a large pothole on Keiro Lane, close to the entrance of Keiro Veor and Great Keiro (next to footpath signage). Cllr Parnell reported that a road narrowing sign had been erected but felt that a school sign was required at both the top and bottom of the road.</p> <p>Pentire Head cow incident. RECEIVED a report as above from Ian Kemp (National Trust). Matt Lewis, Pentire Ranger and Tenant farmer also in attendance. Councillors reported ongoing safety concerns regarding the grazing cattle on Pentire Head and the subsequent condition of the coast path. Queries raised as to the potential to relocate the cows away from the public, or to reduce grazing time spent on the footpath particularly in school holiday periods where user numbers and hence risk would increase. National Trust attendees noted that they followed Health and Safety guidelines and that the recent wet weather had exacerbated the poor condition of the footpath. Suggested that rangers and volunteers would keep an eye on the path and make repairs as required, but that safety was never a guarantee where the coast and animals were concerned. Moving forwards councillors suggested they would pass on any reports from the public regarding the cows/ footpath so that the Trust was aware of the issues as they occur. Ian Kemp confirmed the Trust would be happy to receive such information.</p> <p>*Cllr Harris left the room</p>	<p>Clerk to investigate Clerk to report Clerk to contact highways to enquire.</p> <p>Clerk to monitor correspondence relating to the area and report to NT where required.</p>
<p>181/17</p>	<p>Planning Applications for Consultation RECEIVED the following Planning Applications:</p> <p>Application: PA17/11065 Proposal: Redevelopment of site consisting of demolition of existing seven residential properties and replacement with seven new residential properties, vehicular parking and turning area, surface water runoff drainage soakaway Location: 4 - 10 Tidesreach Polzeath Wadebridge Cornwall PL27 6ST Applicant: Mr Jonathan Parnall</p> <p>No Objection subject to the following conditions: Louvres fitted to an additional property to alleviate overlooking, no change to internal layout of the properties to alleviate overlooking. Proposed Cllr Dingle, seconded Cllr Bartlett. Unanimous.</p> <p>**Cllr Harris re-entered the room</p> <p>Application: PA18/00789 Proposal: Creation of a new 4m wide hedgerow entrance and associated hardcore access way. Block up the existing south east entrance. Construction of concrete block storage unit divided into four 4 x 4.5m (external) sheds. Location: Fields North Of Keiro Lane Entrance Gate Opposite Bennett's Keiro House St Minver Wadebridge Cornwall Applicant: Mr Tom Trudgian</p> <p>Objection due to concerns around dangerous location of proposed entrance and due to the development being outside of NDP development area. Proposed Cllr Dingle, seconded Cllr Parnell. Unanimous.</p> <p>**Cllr Gisborne left the room</p>	<p>Clerk to Notify</p> <p>Clerk to Notify</p>

182/17	<p>Application: PA18/01507 Proposal: Application for approval of reserved matters for the construction of a single storey dwelling (Appearance, landscaping, layout and scale). Location: Land West Of Myldreme Church Town Road St Minver Wadebridge Cornwall Applicant: Mr & Mrs Andy & Kim Rose</p> <p>Objection due to the proposal being outside of the NDP development area. Concerns regarding overlooking into neighbouring property. Proposed Cllr Parnell, seconded Cllr Owen. 5 Votes for, 2 Votes against.</p> <p>**Cllr Gisborne re-entered the room</p>	Clerk to notify
	<p>Application: PA18/01582 Proposal: Erection of extension to provide two bedroomed self-contained annexe to include demolition of existing garage with a new garage incorporated in the proposed extension. Location: Gulland House Atlantic Terrace New Polzeath Wadebridge, Cornwall PL27 6UG Applicant: Mrs J. Forster</p> <p>No Objection. Proposed Cllr Darnell, seconded Cllr Dingle. Unanimous.</p>	Clerk to notify
	<p>Application: PA17/10997 Proposal: Conversion of the loft space to create a bedroom with en-suite facilities and access to study room on lower floor. Location: Piggoty 11 Treglyn Farm St Minver Wadebridge Applicant: Mr & Mrs Timothy Chesser</p> <p>Objection due to concerns of overlooking and listed status. Proposed Cllr Dingle, seconded Cllr Parnell. Unanimous.</p>	Clerk to notify
	<p>Planning Applications Decisions - Approved</p>	
	<p>NOTED that the following Planning Applications have been decided as above:</p>	
	<p>Application: PA17/10551 Proposal: Replacement dwelling Location: Endellion House Dunder Park Polzeath Wadebridge PL27 6SX</p> <p>Application: PA17/12180 Proposal: Variation of Condition 1 (approved plans) of Planning Permission PA17/06548 dated 13th October 2017 relating to material amendments to an approved scheme for the "Demolition of hotel and construction of new hotel complex comprising 18 hotel bedrooms, 9 apartments and ancillary restaurant/bistro, bar & leisure facilities" (approved under application reference PA11/04619 and previously amended by Section 73 applications PA14/01916, PA14/11525, PA15/09024 and PA17/06548) to allow changes to the appearance of the gables on the front elevation (Atlantic Terrace) Location: Atlantic House Hotel Atlantic Terrace New Polzeath Wadebridge PL27 6UG</p> <p>Application: PA17/11563 Proposal: Change of use existing garage/store to office and stor Location: The Linhay Trevanger Lane St Minver Wadebridge PL27 6QS</p> <p>Application: PA17/11824 Proposal: Erect new machinery/store and workshop. Erection of a gazebo for wedding ceremonies.</p>	

183/17	<p>Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX</p> <p>Application: PA17/11851 Proposal: Listed Building Consent for erection of new machinery/store and workshop. Erection of a gazebo for wedding ceremonies. Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX</p> <p>Finance Report: 13 February 2018 RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding.</p> <p>Proposed Cllr Darnell, seconded Cllr Gisborne. Unanimous.</p>	
184/17	<p>Charles Arnold Baker Publication Considered a request from the clerk to purchase a copy of the above publication at a cost of £73.60 plus postage and RESOLVED to approve the request.</p> <p>Proposed Cllr Darnell, seconded Cllr Dingle. Unanimous.</p>	Clerk to purchase a copy.
185/17	<p>Polzeath Beach Trade Pitch Application: Sailaway Dress Company Council considered consultation per above and RESOLVED to object due to concerns around competition between existing shops and pitch.</p> <p>Proposed Cllr Buse, seconded Cllr Darnell. Unanimous.</p>	Clerk to notify.
186/17	<p>Polzeath Beach Trade Pitch Application: Marsha Drew Council considered consultation per above and RESOLVED to support the application.</p> <p>Proposed Cllr Dingle, seconded Cllr Bartlett. Unanimous.</p>	Clerk to notify.
187/17	<p>Grant Request: St Minver School PTA Council considered grant request, two members of the PTA gave context to the application. Clerk outlined legal background to the requests.</p> <p>Council RESOLVED to grant the PTA £2000 subject to further clarification on powers to spend by the clerk.</p> <p>Proposed Cllr Darnell, seconded Cllr Dingle. Unanimous.</p> <p>**Cllr Harris left room</p>	Clerk to clarify powers to spend and notify PTA.
188/17	<p>Planning Request: Polzeath Surf Life Saving Charity Council considered a planning submission request from PSLSC and discussed legalities of such as informed by advice from the clerk (CC/ CALC). Council RESOLVED that they would not support the proposal.</p> <p>Proposed Cllr Owen, seconded Cllr Gisborne. Unanimous.</p> <p>**Cllr Harris re-entered the room</p>	
189/17	<p>St Minver BT Telephone Kiosk Council received an update as above and RESOLVED to sign and pay the £1.00 fee.</p> <p>Proposed Cllr Dingle, seconded Cllr Gisborne. Unanimous.</p>	Clerk to sign contract and return this and payment to BT Payphones.

190/17	<p>Plastic Free Polzeath Council considered a request to support the 'Plastic Free Polzeath' initiative and RESOLVED to support the project.</p> <p>Proposed Cllr Darnell, seconded Cllr Buse. Unanimous.</p>	Clerk to inform Hugo of Surfers against Sewage
191/17	<p>Parish Council Risk Assessment 2017-18 Council RESOLVED to adopt the updated risk assessment.</p> <p>Proposed Cllr Darnell, seconded Cllr Bartlett. Unanimous.</p>	
192/17	<p>Tredrizzick Green update RECEIVED an update on flooding and silting issues per above. Cllr Owen explained that he met with CC environmental team who said ownership and hence responsibility for the area was unclear. Local resident suggested they may have a copy of the ownership records. A1 Landscaping have cleared much of the debris but suggested it may be useful to dig the channel out as it has excess siltation.</p>	Add to April agenda. Approach A1 for a quote.
193/17	<p>Resident Parking Permits: Atlantic Mews, New Polzeath Council RECEIVED a verbal report from Cllr Dingle as above. Oliver Jones of CC suggested a Traffic regulation order would be required to make changes. Concerns that cost implication would exceed benefit.</p>	
194/17	<p>Local Maintenance Partnership Council considered issues as per above and RESOLVED to receive funding of £851.23 and to cut Public Rights of Way.</p> <p>Proposed Cllr Dingle, seconded Cllr Owen. Unanimous.</p>	
195/17	<p>South West Coast Path Partnership Council considered issues as per above and RESOLVED to receive funding of £233.30 and to carry out minor works and trimming.</p> <p>Proposed Cllr Bartlett, seconded Cllr Darnell. Unanimous.</p>	Clerk to combine PROW/ SWCP contracts and obtain 3 quotes to maintain footpaths
196/17	<p>Reports from Council representatives to outside bodies Cllr Darnell noted there had been a Polzeath Beach management meeting where a suggestion that a second trading pitch is put to tender and money used to fund toilets was made.</p>	
197/17	<p>Notification of meeting/items for agenda: 10th April 2018 To NOTE any items for the next Council meeting. Closed session required to consider footpaths quotes and appoint contractor for 2018/19. Polzeath Beach- discuss additional Trading Pitch (Polzeath Beach management group). Tredrizzick Green.</p>	Clerk to add items to April Agenda
198/17	<p>Public Bodies (Admission to Meetings) Act 1960 RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing Council RESOLVED to close the meeting to the public at 21:15.</p> <p>Proposed Cllr Darnell, seconded Cllr Owen, Unanimous.</p>	
199/17	<p>a) Local Government Pension Scheme</p>	

	<p>Council received a request from the Clerk to join the Local Government Pension Scheme and to RESOLVED to permit the enrolment of the clerk in such.</p> <p>Proposed Cllr Dingle, seconded Cllr Darnell. Unanimous. Meeting closed at 21:20pm.</p>	<p>Clerk to enrol in the Local Government Pension scheme</p>
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