

# ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Bethany Hibbs BA (hons) MSc

c/o 3 Burden Close  
Bodmin  
PL31 1NY

Tel: 07412300009  
[clerk@stminverhighlands-pc.org.uk](mailto:clerk@stminverhighlands-pc.org.uk)  
[www.stminverhighlands-pc.org.uk](http://www.stminverhighlands-pc.org.uk)

7 March 2018

## TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, F Bickham, J Buse, M Dingle, B Gisbourne, H Lander, B Owen, M Parnell.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 13<sup>th</sup> March at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Bethany Hibbs, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

---

## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

### 4. Council Meeting: Minutes 13<sup>th</sup> February 2018

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. To **NOTE** any matters arising from the Minutes.

### 5. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

### 6. Update: Highways and Footpaths

To **RECEIVE** any updates.

### 7. Pentire Head cow incident

To **RECEIVE** a report as above from Ian Kemp (National Trust).

## 8. Planning Applications for further Consultation

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA17/11065

Proposal: [Redevelopment of site consisting of demolition of existing seven residential properties and replacement with seven new residential properties, vehicular parking and turning area, surface water runoff drainage soakaway](#)

Location: 4 - 10 Tidesreach Polzeath Wadebridge Cornwall PL27 6ST

Applicant: Mr Jonathan Parnall

Application: PA18/00789

Proposal: [Creation of a new 4m wide hedgerow entrance and associated hardcore access way. Block up the existing south east entrance. Construction of concrete block storage unit divided into four 4 x 4.5m \(external\) sheds.](#)

Location: Fields North Of Keiro Lane Entrance Gate Opposite Bennett's Keiro House St Minver Wadebridge Cornwall

Applicant: Mr Tom Trudgian

Application: PA18/01507

Proposal: [Application for approval of reserved matters for the construction of a single storey dwelling \(Appearance, landscaping, layout and scale\)](#)

Location: Land West Of Myldreme Church Town Road St Minver Wadebridge Cornwall

Applicant: Mr & Mrs Andy & Kim Rose

Application: PA18/01582

Proposal: [Erection of extension to provide two bedroomed self-contained annexe to include demolition of existing garage with a new garage incorporated in the proposed extension.](#)

Location: Gulland House Atlantic Terrace New Polzeath Wadebridge Cornwall PL27 6UG

Applicant: Mrs J. Forster

Application: PA17/10997

Proposal: [Conversion of the loft space to create a bedroom with en-suite facilities and access to study room on lower floor.](#)

Location: Piggoty 11 Treglyn Farm St Minver Wadebridge

Applicant: Mr & Mrs Timothy Chesser

## 9. Planning Applications Decisions - Approved

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA17/10551

Proposal: Replacement dwelling

Location: Endellion House Dunder Park Polzeath Wadebridge PL27 6SX

Application: PA17/12180

Proposal: Variation of Condition 1 (approved plans) of Planning Permission PA17/06548 dated 13th October 2017 relating to material amendments to an approved scheme for the "Demolition of hotel and construction of new hotel complex comprising 18 hotel bedrooms, 9 apartments and ancillary restaurant/bistro, bar & leisure facilities" (approved under application reference PA11/04619 and previously amended by Section 73 applications PA14/01916, PA14/11525, PA15/09024 and PA17/06548) to allow changes to the appearance of the gables on the front elevation (Atlantic Terrace)

Location: Atlantic House Hotel Atlantic Terrace New Polzeath Wadebridge  
PL27 6UG

Application: PA17/11563  
Proposal: Change of use existing garage/store to office and stor  
Location: The Linhay Trevanger Lane St Minver Wadebridge PL27 6QS

Application: PA17/11824  
Proposal: Erect new machinery/store and workshop. Erection of a gazebo for  
wedding ceremonies.  
Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

Application: PA17/11851  
Proposal: Listed Building Consent for erection of new machinery/store and  
workshop. Erection of a gazebo for wedding ceremonies.  
Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

**10. Finance Report: 13<sup>th</sup> February 2018**

To **RESOLVE** to adopt the most recent Finance Report & authorise payments.

**11. Charles Arnold Baker Publication**

To **RECEIVE** a request from the clerk to purchase a copy of the above publication at a cost of £73.60 plus postage and to **RESOLVE** a course of action.

**12. Polzeath Beach Trade Pitch Application: Sailaway Dress Company**

To **RECEIVE** consultation per above and to **RESOLVE** to respond (attached).

**13. Polzeath Beach Trade Pitch Application: Marsha Drew**

To **RECEIVE** consultation per above and to **RESOLVE** to respond (attached).

**14. Grant Request: St Minver School PTA**

To **RECEIVE** a grant request and to **RESOLVE** a course of action (attached).

**15. Planning Request: Polzeath Surf Life Saving Charity**

To **RECEIVE** a planning submission request from PSLSC and to **RESOLVE** a course of action (attached).

**16. St Minver BT Telephone Kiosk**

To **RECEIVE** an update as above and **RESOLVE** a course of action (attached).

**17. Plastic Free Polzeath**

To **RECEIVE** a request to support the 'Plastic Free Polzeath' initiative and **RESOLVE** a course of action (attached).

**18. Parish Council Risk Assessment 2017-18**

To **RESOLVE** to adopt the updated risk assessment (attached).

**19. Tredrizzick Green update**

To **RECEIVE** an update on flooding and silting issues per above (Cllr Owen to lead).

**20. Resident Parking Permits: Atlantic Mews, New Polzeath**

To **RECEIVE** a report as above (Cllr Dingle to lead)

**21. Local Maintenance Partnership**

To **RESOLVE** to receive funding of £851.23 and to cut Public Rights of Way.

**22. South West Coast Path Partnership**

To **RESOLVE** to receive funding of £233.30 and to carry out minor works and trimming.

**23. Reports from Council representatives to outside bodies**

To **NOTE** any reports.

**24. Notification of meeting/items for agenda: 10<sup>th</sup> April 2018**

To **NOTE** any items for the next Council meeting.

**25. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items:

**a) Local Government Pension Scheme**

To **RECEIVE** a request from the Clerk to join the Local Government Pension Scheme and to **RESOLVE** a course of action.