

ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

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30 November 2017

TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, F Bickham, J Buse, M Dingle, B Gisbourne, H Lander, B Owen, M Parnell.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 5th December at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

4. Council Meeting: Minutes 14 October 2017

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising from the Minutes.

5. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

6. Update: Highways and Footpaths

To **RECEIVE** any updates.

7. Presentation: National Trust Pentire Project

To **RECEIVE** a presentation as above by M Lewis (attached).

8. Boundary Commission proposals

To **RECEIVE** an update and **RESOLVE** a course of action if necessary (Cllrs Harris & Darnell to lead).

9. Neighbourhood Development Plan

To **DISCUSS** aspect of the above (Cllr Darnell to lead).

10. Planning Applications for further Consultation

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA17/09932

Proposal: [Non Material Amendment to Application No. PA16/02245 dated 10th August 2016 for development of 3 penthouse apartments; demolition and rebuild of existing retail unit with residential above; and construction of 4 garages namely rear access stairs and creation of glazed access to roof gardens including alterations to retail unit and accommodation above](#)

Location: The Parade Dunders Hill Polzeath Wadebridge Cornwall PL27 6SR

Applicant: Messrs Jamie Yoki And Sean Egan

Application: PA17/10793

Proposal: [Rebuilding the attached lean-to building.](#)

Location: Puffins Gulland Road New Polzeath Wadebridge Cornwall PL27 6UG

Applicant: Mrs C Pratt

Application: PA17/10587

Proposal: [Extensions to green keepers and storage sheds](#)

Location: The Point At Polzeath Access To The Point At Polzeath St Minver PL27 6QT

Applicant: Mr J Davies

Application: PA17/10551

Proposal: [Replacement dwelling](#)

Location: Endellion House Dunder Park Polzeath Wadebridge PL27 6SX

Applicant: Tara Breen

Application: PA17/10745

Proposal: [Extension and improvements](#)

Location: Tamarisk Place Cliff Lane New Polzeath Wadebridge PL27 6UE

Applicant: Mr Nick Makin

Application: PA17/10997

Proposal: [Conversion of the loft space to create a bedroom with en-suite facilities and access to study room on lower floor.](#)

Location: Piggoty 11 Treglyn Farm St Minver Wadebridge Cornwall PL27 6RG

Applicant: Mr & Mrs Timothy Chesser

11. Planning Applications Decisions - Approved

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA17/08756 & PA17/08757

Proposal: Convert existing storerooms into additional bedrooms/offices and letting suite for use in conjunction with existing guest house (and listed building consent)

Location: Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

12. Planning Applications Decisions - Withdrawn

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA17/09076

Proposal: Outline application (all matters reserved except access) for construction of a new dwelling on garden area; access to be via widening of existing vehicle entrance to Atlanta
Location: Land South East Of Atlanta St Minver Cornwall PL27 6QN

13. Finance Report: 5 December 2017

To **RESOLVE** to adopt the most recent Finance Report & authorise payments (tabled).

14. Grant request: Polzeath Marine Group

To **RECEIVE** as above and **RESOLVE** a course of action (attached).

15. Grant request: Polzeath Christmas Festival

To **RECEIVE** as above and **RESOLVE** a course of action (attached).

16. Grant request: St Minver Christmas Lights

To **RECEIVE** as above and **RESOLVE** a course of action (tabled).

17. Budget considerations 2018/19

To **DISCUSS** as above (attached).

18. Reports from Council representatives to outside bodies

To **NOTE** any reports.

19. Notification of meeting/items for agenda: 9 January 2017

To **NOTE** any items for the next Council meeting: Resolve to set the budget and precept; resolve to appoint a new Clerk.

20. Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing.

a) Recruitment of new Parish Clerk

To **RECEIVE** an update as above (verbal).