

# ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

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8 November 2017

## TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, F Bickham, M Dingle, B Gisbourne, H Lander, B Owen, M Parnell.

Dear Members,

I hereby give you notice that the Meeting of St Minver Highlands Parish Council will be held on **Tuesday 14<sup>th</sup> November at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

### 4. Council Meeting: Minutes 12 September 2017

To **RESOLVE** that the above Minutes of the Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising from the Minutes.

### 5. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

### 6. Update: Highways and Footpaths

To **RECEIVE** any updates.

## 7. Presentation: Trenant Close bus stop

To **RECEIVE** a presentation from P Driscoll regarding the need for an additional bus stop.

## 8. Planning Applications for further Consultation

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA17/09246

Proposal: [Works to trees covered by a Tree Preservation Order, namely remove several heavy limbs from oak tree \(T1\) and to shorten one lower limb. Fell a group of ash trees \(G1\) to ground level.](#)

Location: St Minver House Holiday Park St Minver Wadebridge Cornwall PL27 6RR

Applicant: Mr Keith Kirkham

Application: PA17/09076

Proposal: [Outline application \(all matters reserved except access\) for construction of a new dwelling on garden area; access to be via widening of existing vehicle entrance to Atlanta](#)

Location: Land South East Of Atlanta St Minver Cornwall PL27 6QN

Applicant: Mr & Mrs Tummon

Application: PA17/08783

Proposal: [Alterations to the existing dwelling to provide rooms on two storeys involving conversion of the ground floor from store rooms to kitchen and living area. Refurbishment of the existing building, including new openings and roof covering, gutters etc.](#)

Location: The Coach House Trewornan Manor St Minver Wadebridge Cornwall PL27 6EX

Applicant: Mr P Stapleton

Application: PA17/08784

Proposal: Listed Building Consent for the above.

Application: PA17/07196

Proposal: [Replacement dwelling](#)

Location: Chy An Ros Tinnars Way New Polzeath Wadebridge PL27 6UD

Applicant: Mr And Mrs Carter

Application: PA17/09751

Proposal: [Garage with games room over.](#)

Location: Churchtown Farm St Minver Cornwall PL27 6QH

Applicant: Mr D Hutley

Application: PA17/09319

Proposal: [Proposed Extension to Fusion Beach Shop \(approved PA13/09039\).](#)

Location: The Waterfront Dunders Hill Polzeath Wadebridge Cornwall PL27 6SP

Applicant: Mrs V Mably

Application: PA17/09908

Proposal: [Erection of a machinery store shed](#)

Location: Valley Caravan Park Polzeath Wadebridge Cornwall PL27 6SS

Applicant: Martin Taylor

Application: PA17/09820

Proposal: [Application for Removal of Condition 3 in respect of Decision PA17/06810](#)

Location: Gunvenna Farm Caravan And Camp Site B3314 Between Windmill Road And Menefreda Way St Minver Wadebridge Cornwall PL27 6QN

Applicant: Mr P Diamond

Application: PA17/10186

Proposal: [Replace existing 1200mm boundary fence and 5 bar gate with 1800mm high stone wall and new single pedestrian gate.](#)  
Location: Tredrizzick House Tredrizzick St Minver Wadebridge Cornwall PL27 6PB  
Applicant: Mr Sam Ovens

Application: PA17/10091  
Proposal: [Demolition of existing dwelling and erection of replacement dwelling.](#)  
Location: Tredavice Trevelver Farm Camel Road St Minver Wadebridge PL27 6RJ  
Applicant: Mr And Mrs B Jones

## 9. Planning Applications Decisions - Approved

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA17/06857  
Proposal: Construction of three storey dwelling to replace the existing  
Location: Rockholm Cliff Lane New Polzeath Wadebridge PL27 6UE

Application: PA17/07124  
Proposal: Alterations to permitted design of house A (Planning Approval PA15/04309) to include side extension addition, alterations to front entrance porch and additional storage/garage to front  
Location: Land South Of Home Parc Windmill Road St Minver Wadebridge

Application: PA17/06009  
Proposal: Proposed new dwelling to replace existing bungalow  
Location: Benwood Dunder Park Polzeath Wadebridge PL27 6SX

Application: PA17/06491  
Proposal: Construction of a two storey dwelling  
Location: Land East Of Coppers Corner Old School Road St Minver Wadebridge

Application: PA17/06810  
Proposal: Replace flat roof on toilet block w/ pitched roof inc. solar panels & sun tubes.  
Location: Gunvenna Farm Caravan And Camp Site St Minver Wadebridge PL27 6QN

Application: PA17/07276  
Proposal: 1st floor extension: hall; conservatory extension; reslating dormer windows.  
Location: Trevose House Port Quin Port Isaac Cornwall PL29 3SU

Application: PA17/07152  
Proposal: Approval of reserved matters following outline application in respect of an agricultural dwelling, decision notice PA16/06968  
Location: Great Keiro Farm Access To Great Keiro Farm St Minver PL27 6RP

Application: PA17/06548  
Proposal: Variation of conditions 1 and 2 of planning permission ref PA16/05591 relating to material amendments to an approved scheme for the "Demolition of hotel and construction of new hotel complex comprising 18 hotel bedrooms, 9 apartments and ancillary restaurant/bistro, bar & leisure facilities" (approved under application reference PA11/04619 and previously amended by Section 73 applications PA14/01916, PA14/11525 and PA15/09024) to allow changes to the appearance of the wall fronting Atlantic Terrace and gable on front elevation (Atlantic Terrace).  
Location: Atlantic House Hotel Atlantic Terrace New Polzeath Wadebridge Cornwall

Application: PA17/08159  
Proposal: Alterations and extension to provide first floor accommodation with re-build of the garage.  
Location: Elmsleigh Old School Road St Minver Wadebridge Cornwall

Application: PA17/08316  
Proposal: 2-storey side extension to accommodate additional bedroom, carport, utility.  
Location: 1 Above Town Close St Minver Wadebridge PL27 6QE

**10. Finance Report: 14 November 2017**

To **RESOLVE** to adopt the most recent Finance Report & authorise payments (tabled).

**11. Co-option to fill Councillor vacancy**

To **RECEIVE** interest in the vacancy and to **APPOINT** a Cllr (attached).

**12. Consultation: New division boundaries for Cornwall**

To **RECEIVE** notification of a consultation. To **APPOINT** a small working party to investigate and feedback to Council (attached).

**13. Council meeting date change: December 2017**

To **RESOLVE** to set the next meeting on 5<sup>th</sup> December (attached).

**14. Budget considerations 2018/19**

To **DISCUSS** as above (tabled).

**15. Reports from Council representatives to outside bodies**

To **NOTE** any reports.

**16. Notification of meeting/items for agenda: December 2017**

To **NOTE** any items for the next Council meeting:

**17. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing.

**a) Resignation of Parish Clerk**

To **RECEIVE** as above and to **RESOLVE** a timetable and procedure for recruitment to fill the vacancy, and any associated expenditure (attached).