

# ST MINVER HIGHLANDS PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

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8 June 2017

## TO MEMBERS OF THE COUNCIL:

Councillors: R Harris (Chair), V Darnell (Vice Chair), B Bartlett, F Bickham, M Dingle, B Gisbourne, H Lander, B Owen, M Parnell.

Dear Members,

I hereby give you notice that the Annual Meeting of St Minver Highlands Parish Council will be held on **Tuesday 13<sup>th</sup> June at Perceval Institute, St Minver at 19:00.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

### 2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor's Code of Conduct 2012.

### 3. Public Participation

To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda. Maximum time allowed will total 10 minutes.

### 4. Annual Council Meeting: Minutes 17 May 2017

To **RESOLVE** that the above Minutes of the Annual Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising from the Minutes.

### 5. Reports from outside bodies

To **NOTE** any reports (e.g. Police, Cornwall Councillor).

### 6. Update: Highways and Footpaths

To **RECEIVE** any updates.

## **7. Planning Applications for further Consultation**

To **RECEIVE** a request by the planning authority for consultation and to respond:

Application: PA17/03763

Proposal: [Proposed earth banked slurry lagoon](#)

Location: Land North East Of Meadow Bank St Minver Wadebridge Cornwall

Applicant: Mr WJ Mably

Application: PA17/04915

Proposal: [Conversion of and extension to existing cart shed \(to include demolition of the existing concrete block build garage and store\) to provide self contained annexed unit of residential accommodation.](#)

Location: Portkilllock Farm Polzeath Wadebridge Cornwall PL27 6QU

Applicant: Mrs B Taylor

Application: PA17/05179

Proposal: [Extensions, alterations, new roof structure & balconies to front & rear.](#)

Location: Bona Vista 4 Trenant Close Polzeath Wadebridge Cornwall PL27 6SW

Applicant: Mr And Mrs Chris And Poppy Felstead

## **8. Planning Applications Decisions - Approved**

To **NOTE** that the following Planning Applications have been decided as above:

Application: PA17/02328

Proposal: Construction of a 4-bed dwellinghouse with car port and detached annexe.

Location: Tywardale Polzeath Wadebridge Cornwall PL27 6ST

Application: PA16/12093

Proposal: Change of use of land to Polo centre.

Location: Treweens Weens Road St Minver Wadebridge PL27 6RE

## **9. Consultations for Planning Policy and Guidance Documents**

To **RECEIVE** as above for information only (attached).

## **10. Finance Report: 13 June 2017**

To **RESOLVE** to adopt the most recent Finance Report & authorise payments (tabled).

## **11. Councillor vacancy**

To **CONSIDER** the process of appointing co-opted members to vacancies.

## **12. Clerk's report**

To **NOTE** the contents of the Clerk's report (verbal).

## **13. Councillor training**

To **NOTE** training sessions available for Cllrs and to **RESOLVE** a course of action (attached).

## **14. Update: Provision of extra litter and dog waste bins**

To **CONSIDER** the above (attached).

## **15. Reports from Council representatives to outside bodies**

To **NOTE** any reports.

## **16. Notification of meeting/items for agenda: 11 July 2017**

To **NOTE** any items for the next Council meeting.

## **17. Public Bodies (Admission to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: None.