

ST MINVER HIGHLANDS PARISH COUNCIL

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Council Meeting – 17 May 2017

Minutes of the Annual meeting of the Council held at Perceval Institute on the above date, 19:00.

Ref		Action
1/17	<p>Election of Chair ELECTED Cllr Harris as the Chair of the Council. RECEIVED the declaration of acceptance of office.</p> <p>Proposed Cllr Gisbourne, seconded Cllr Parnell. Unanimous.</p>	
2/17	<p>Election of Vice Chair ELECTED Cllr Darnell as the Vice Chair of the Council. RECEIVED the declaration of acceptance of office.</p> <p>Proposed Cllr Parnell, seconded Cllr. Unanimous.</p>	
3/17	<p>Persons Present/Apologies Present: Cllrs Harris (Chair), Darnell (Vice Chair), Bartlett, Dingle, Gisbourne, Lander, Owen, Parnell.</p> <p>Apologies: Cllr Bickham. Cllr Mould CC.</p> <p>In attendance: L Dunkley, Parish Clerk. 11 members of the press/public.</p>	
4/17	<p>Receive any Declarations of Interest from Members / Dispensations. Cllr Harris declared an interest in Item 12: Finance Report. Cllr Parnell declared an interest in PA17/03304.</p>	
5/17	<p>Public Participation. Mr Old gave context and spoke in favour of PA17/02770. Mr Dell requested NDP financial information. Mr Preston spoke against PA17/02829, stating: out of keeping; loss of sunlight. Mr Bassett spoke against PA17/02829, stating: Garden development; concern over drainage; access unsustainable. J Anderson spoke against PA17/02429, stating: Loss of privacy (windows); access & egress onto highway is dangerous; no affordable units; existing flooding issues will be exacerbated. B Couch spoke in favour PA17/02829. S Jones gave context and spoke in favour of PA17/02829.</p>	Clerk to contact Lowlands PC to forward financial information
6/17	<p>Council Meeting: Minutes 6 April 2017 RESOLVED that the Minutes of the Meeting of the Council held as above having been previously circulated, be taken as read, approved and signed. No matter arising NOTED.</p> <p>Proposed Cllr Darnell, seconded Cllr Gisbourne. Unanimous.</p>	

7/17	<p>Extraordinary Council Meeting: Minutes 28 April 2017 RESOLVED that the Minutes of the Extraordinary Meeting of St Minver Highlands Parish Council having been previously circulated, be taken as read, approved and signed. No matters arising NOTED.</p> <p>Proposed Cllr Gisbourne, seconded Cllr Darnell. Unanimous.</p>	
8/17	<p>Reports from outside bodies. Written report from Cllr Mould CC circulated. Congratulations were give on her election to Cornwall Council. PC Andy Stewart circulated a written report and presented information, including that PCSO Drennan has left the role in the local area and will not be replaced. Copy available from the Clerk.</p>	
9/17	<p>Update: Highways and Footpaths RECEIVED the following updates and reports: Cows on public footpath per circulated report. B3314 to Port Quinn Cross, by Wave 7 gallery – potholes and break up of surface. Bishops Hill-Gulland Rd vegetation, regrown per last year.</p>	<p>Clerk to Contact National Trust</p> <p>Clerk to contact Highways</p>
10/17	<p>Planning Applications for Consultation RECEIVED the following Planning Applications: Application: PA17/02770 Proposal: Outline application all matters reserved for proposed dwelling Location: Land North Of Windmill Court St Minver PL27 6RD Applicant: Mr Old And Mr Treleaven</p> <p>No objection, and the Council were willing to agree with the County Land Agent. Proposed by Cllr Parnell, seconded Cllr Lander. Unanimous.</p> <p>Cllr Dingle declared an interest in PA17/02829</p> <p><i>*Cllr Dingle left the room</i></p> <p>Application: PA17/02829 Proposal: Construction of a new 4 bed dwelling adjacent to Tamarisk Location: Land South Of Tamarisk Old School Road St Minver PL27 6PA Applicant: Davies May Ltd.</p> <p>Object on the following grounds: the proposal constitutes a Garden development and as such is overdevelopment of the site; it is not in keeping with characteristics of area; dangerous access and egress (visibility splays); potential issues with loss of privacy for adjacent properties. Proposed by Cllr Gisbourne, seconded Cllr Bartlett. Unanimous.</p> <p><i>*Cllr Dingle re-entered the room</i></p> <p>Application: PA17/03136 Proposal: Notification proposed Base Station installation CTIL241901 Location: Land South Of Trenant Steading St Minver Wadebridge Applicant: Mr Martin Allwork</p> <p>The Council object as they felt that there is an existing mast and that one mast per phone company is unnecessary and damaging to the local environment, and that the phone companies should liaise with each other for minimum impact to the community and an Area of Outstanding Natural Beauty. proposed by Cllr Bartlett, seconded Cllr Dingle. Unanimous.</p> <p>Application: PA17/02835</p>	<p>Clerk to notify</p> <p>Clerk to notify</p> <p>Clerk to notify</p>

	<p>Proposal: Application for Advertisement Consent for the display of one non-illuminated Rural projecting sign (Double sided sign with Ridged sheet Post Office lozenge fitted to ornate steel bracket) and one non-illuminated metal panel sign</p> <p>Location: St Minver Perceval Institute Menefreda Way St Minver PL27 6QJ</p> <p>Applicant: Mr Andrew Millington</p> <p>No objection proposed by Cllr Darnell, seconded Cllr Gisbourne. Unanimous.</p> <p>Application: PA17/02834</p> <p>Proposal: Change of use from existing store room to proposed Post Office, to include display of Post Office signage advertisements.</p> <p>Location: St Minver Perceval Institute Menefreda Way St Minver PL27 6QJ</p> <p>Applicant: Mr Andrew Millington</p> <p>No objection proposed by Cllr Dingle, seconded Cllr Gisbourne. Unanimous.</p> <p><i>*Cllr Parnell left the room</i></p> <p>Application: PA17/03029</p> <p>Proposal: Construction of an Agricultural Farm Building for housing stock</p> <p>Location: Mesmeat Farm Treglines Lane St Minver Wadebridge PL27 6RA</p> <p>Applicant: Mr And Mrs Rose</p> <p>No objection proposed by Cllr Darnell, seconded Cllr Dingle. Unanimous.</p> <p><i>*Cllr Parnell re-entered the room</i></p> <p>Application: PA17/02429</p> <p>Proposal: Construction of 7 detached residential units with individual parking and private access road, with turning area, to replace existing caravans, toilet block and other site buildings.</p> <p>Location: Llanbedr Caravan Park West Bay Road Polzeath PL27 6ST</p> <p>Applicant: Mr Adrian Rapson</p> <p>The Council objects to this application on the following grounds: the proposal constitutes overdevelopment of the site as there are too many dwellings in a small space; access and egress is dangerous; there will be loss of privacy for adjacent properties; this is outside the development area per NDP; there are potential drainage and run-off issues, and no flood risk assessment has been presented; contravention of policy 2.7 (iv) of the NDP regarding height, mass and disharmony; the current access road is not adopted and is not maintained and this will add to issues. Proposed by Cllr Dingle, seconded Cllr Darnell. Unanimous.</p> <p>Application: PA17/03631</p> <p>Proposal: Front porch extension with balcony over</p> <p>Location: The Millhouse Tregwormund St Minver Wadebridge PL27 6RE</p> <p>Applicant: Mr And Mrs Hadrill</p> <p>No objection proposed by Cllr Darnell, seconded Cllr Parnell. Unanimous.</p> <p>Application: PA17/03304</p> <p>Proposal: Proposed agricultural building of block storage unit divided into 12 sheds; create new 6m wide hedgerow entrance with hardcore or concrete access & blocking up of existing entrance</p> <p>Location: Land Title CL 194325 Keiro Lane St Minver Wadebridge</p> <p>Applicant: Mr Thomas Trudgian</p>	<p>Clerk to notify</p> <p>Clerk to notify</p> <p>Clerk to notify</p> <p>Clerk to notify</p> <p>Clerk to notify</p> <p>Clerk to notify</p>
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	<p>The Council object on the grounds of no evidence of the need for the development; it is outside the development area. Proposed by Cllr Parnell, seconded Cllr Darnell. Unanimous.</p> <p>Planning Applications Decisions - Approved</p> <p>NOTED that the following Planning Applications have been decided as above:</p> <p>Application: PA17/00419 Proposal: Advertisement consent to erect billboard advertisements Location: St Minver Cricket Club Menefreda Way St Minver PL27</p> <p>Application: PA17/01274 Proposal: Internal alterations & extension to first floor above the garage to create an additional bedroom with en-suite shower room. Location: Tredearik Treglyn Holiday Cottages St Minver Wadebridge</p> <p>Application: PA17/01413 Proposal: Construction of 2 detached dwellings (PA14/00912) with variation of condition 2, substitution of plans to allow changes to design of dwellings. Location: Land East of Seascape, Dunder Park Polzeath PL27 6SX</p> <p>Application: PA17/02157 Proposal: Ground floor rear extension Location: 12 Trenant Close Polzeath PL27 6SW</p> <p>Application: PA17/01017 Proposal: Application for approval of Reserved Matters of Access, Appearance, Layout and Scale (excluding Landscaping) for Construction of 4 detached dwellings. Location: Land South Of Kenhendra Church Town Hill St Minver</p> <p>Application: PA17/02192 Proposal: Demolition exist property and construction of 2 new dwellings Location: Greystones Lodge Bishops Hill Road New Polzeath PL27</p> <p><i>*Cllr Harris left the room</i></p>
12/17	<p>Finance Report: 17 May 2017</p> <p>RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding.</p> <p>Proposed Cllr Gisbourne, seconded Cllr Owen. Unanimous.</p> <p><i>*Cllr Harris re-entered the room</i></p>
13/17	<p>Annual Return section one: Annual Governance Statement</p> <p>RESOLVED to approve the above.</p> <p>Proposed Cllr Darnell, seconded Cllr Gisbourne. Unanimous.</p>
14/17	<p>Annual Return section two: Accounting Statements 2016/17</p> <p>RESOLVED to approve the above.</p> <p>Proposed Cllr Dingle, seconded Cllr Parnell. Unanimous.</p>
15/17	<p>Annual Return Internal Auditor report</p> <p>NOTED the contents of the above. Thanks given to Clerk.</p>
17/17	<p>Appointment of members to Staffing Committee</p> <p>APPOINTED Cllrs Owen, Darnell, Harris to sit on the above committee.</p>

18/17	<p>Appointment of members as representatives on outside bodies APPOINTED members to represent the Council as follows:</p> <ul style="list-style-type: none"> • Community Network Panel: Cllrs Gisbourne, Dingle, Darnell. • Playing Fields committees: Cllrs Owen, Bartlett. • Beach management groups: Cllrs Dingle, Darnell. • Village Hall committees: Cllr Bickham. • Cornwall Planning Partnership: Cllr Lander. • Cemetery Committee: Cllrs Owen, Harris, Dingle. 	
19/17	<p>Clerk's report NOTED a verbal report from the Clerk.</p>	
20/17	<p>Neighbourhood Development Plan Referendum Result NOTED that the result was in favour of using the NDP (81.2% - 18.8%).</p>	Clerk to contact Barclays to add Cllrs Dingle & Darnell as signatories
21/17	<p>Additional car parking enforcement RESOLVED to agree purchasing as above for approximately £400.</p> <p>Proposed Cllr Darnell, seconded Cllr Parnell. Unanimous.</p> <p>Replacement of faded and missing parking restriction signs requested.</p>	Clerk to notify Clerk to request
22/17	<p>Provision of extra litter and dog waste bins CONSIDERED the above. Replacement of missing bin by telephone box near public toilets in New Polzeath was requested.</p>	Clerk to request
23/17	<p>Reports from Council representatives to outside bodies. None.</p>	
24/17	<p>Notification of meeting/items for agenda: 13 June.</p>	
25/17	<p>Public Bodies (Admission to Meetings) Act 1960. None.</p> <p>The meeting closed at 20:40.</p>	